

GDPR: HANDLING DATA SUBJECTS' RIGHTS



If you have ever had a request for someone's personal data, or they've asked for their data to be deleted and you're not sure if you must do so, this is the course for you. It covers all aspects of Data Protection subject rights including the basics, exemptions and recent court cases. In addition, we look at requests from third party organisations like the police, and the implications of FOI requests. We'll consider what difference the new General Data Protection Regulation will make to the way personal data can be accessed in the future, how to deal with complaints and compensation claims, and the brand-new rights to Erasure and Data Portability

"The course was excellent and the pace spot on. All enhanced by Tim's excellent tutoring style!"

SW, Natural England

"Quality speaker, very well versed and pitched at the right level."

CR, Fife Fire and Rescue

"All of it was useful; well done! Very informative as well as enjoyable."

CT, Shepway District Council

"An interesting and engaging session which i will use to assist me in the workplace."

EM, NHS Professionals

PROGRAMME – 10:00AM – 4:00PM

Rights of Access to Personal Data: An Overview

Brief overview of the right of access - who can apply, what personal information is covered, time limits, fees etc., and latest cases.

Requests for Applicant's Own Personal Data

How to deal with a request by the applicant for his/her own personal data:

- Subject access procedures
- Fees and timescales
- Comparing DPA with FOI and FOISA

Requests for Third Party Personal Data

How to deal with requests for personal data relating to third parties without harming individuals:

- Data Protection considerations
- Relevant exemptions under FOI/FOISA
- The Public Interest factors
- Sensitive Personal Data
- What information should never be disclosed?

Other Data Subject Rights under GDPR

- Rectification, Erasure & Objection
- Restriction & Portability
- Complaints & Compensation
- Automated Processing

Latest Developments to Be Discussed

- GDPR and the new Data Protection Bill & SARs
- Information Commissioner, Tribunal & Courts
- Scottish Information Commissioner & Court of Session

Common Issues/Questions

- Dead peoples' information
- Medical/ Social Services records
- Statistics
- Salaries and expenses
- Disciplinary records

VENUES, DATES AND BOOKING

Full list of dates and booking can be found on our website www.actnow.org.uk/courses